

## **AUTHORITY TO PURCHASE FIREARMS (APF)**

STEP 1: Agency Licensing Action Clerk

(Checks completeness and validity of the following documents:)

- \_\_\_\_\_ A. Licensee's Letter Request Addressed to C, SOSIA (Type/Make/ & Nr of FA/s);
- \_\_\_\_\_ B. Authenticated License to Operate (LTO);
- \_\_\_\_\_ C. Latest Monthly Disposition Report; **(If-Region Certification from RCSU)**
- \_\_\_\_\_ D. FRV/FIMS or Certificate of No Firearms from FEO, if New;
- \_\_\_\_\_ E. Certificate of Non-Pending Case from EMD; &
- \_\_\_\_\_ F. Security Service Contract/s or Notice to Proceed; indicate number of guards & effect date

**NOTE:** After the approval of APF, all original documents submitted are considered property of ALS, SLD, SOSIA. Hence, it cannot be withdrawn. **Please, use red folder with red tabbings**