



Republic of the Philippines  
NATIONAL POLICE COMMISSION  
**PHILIPPINE NATIONAL POLICE, CIVIL SECURITY GROUP**  
SUPERVISORY OFFICE FOR SECURITY AND INVESTIGATION AGENCIES  
Camp BGen Rafael T Crame, Quezon City



**MEMORANDUM**

TO : All PSAs, PDAs, CSFs, GGU, PARSTS, Operators/General Managers  
Chiefs, RCSUs, PRO 1-13, NCR, COR and ARMM

**ADMINISTRATIVE INSPECTIONS & CERTIFICATES OF NON-PENDING CASE**

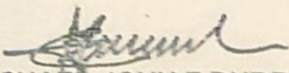
**14 FEB 2020**

1. References:

- a. "Ease of Doing Business" thrust/policy of PRRD; and
- b. Republic Act 5487, as amended.

2. In view of the above references, please be informed that Administrative Inspections and Certificates of Non-Pending case must first be secured at EMD-SOSIA prior submission of documentary requirements to SLD. This is to fast-track processing of your applications for new and renewal of LTO and in compliance with the Presidential Directive of "Ease of Doing Business".

3. For information, widest dissemination and compliance.

  
**MICHAEL JOHN F DUBRIA**  
Police Brigadier General  
Chief, SOSIA

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D, CSG